

Instructions on Creating a Giving Page

Navigate to the CanadaHelps Giving Page

(<https://www.canadahelps.org/en/pages/page/new/>)

If you are a new user, create a Giving Pages user account. You will need your first name, last name, full address and email. You will be asked to create a password. Your password must be at least 5 characters long. Choose something easy to remember, but preferably with a combination of letters and numbers. You will login using your email address and the password you choose.

If you are a returning user, log in with your email and password.

Choose "Create a Fundraiser"

Field Required	Information to insert
GENERAL TAB	
Who are you Fundraising for	Search for Vancouver Orphan Kitten Rescue Association or enter 860234467RR0001 . This will return a small screen called Charity Search Results.. Scroll in this small screen to the bottom, where you should see "Vancouver Orphan Kitten Rescue Association". Click "Add Charity" This will automatically populated your "selected charity list"
Type of fundraiser	Personal Challenge
Enter the challenge	To raise money for VOKRA kitties!
Page Title	VOKRA 6th Annual Walk for the Kitties
Set your fundraising period	Start date = today End date = September 30, 2015
Fundraising Goal	Enter your goal amount If you enter a "Fundraising Goal", you'll be able to display progress against your goal on your GivingPage. This is a great way to share your progress with people.
Page Owner	Enter your name
Display a list of supporters	Optional!
Donation email alert (optional)	Yes. That gives you a chance to thank people on a timely basis for their donation.

Your fundraising story	<p>Include a fundraising message to the people who are supporting you.</p> <p>Why is this cause special to you?</p> <p>It might be a personal connection to VOKRA or a special connection to a cat in your life.</p>
SAVE – this will create your fundraising page and enable the Images and Video Tab	
IMAGES AND VIDEO TAB	
Main Image	Upload an image that is meaningful to you... Maybe it's your kitty. Or you could upload the picture of the kitty you're walking for from The 2015 Walk for the kitties team page, you can right click the picture, and "save as"... Then upload the picture on your Giving Page by following their instructions.
Add Image	You can add and caption additional images
Add Video	And you can add video too!!!
	.
Save	Click the link to publish your GivingPage

And you're done!!!

Make note of the URL to send to your supporters, or let them know they can search for your GivingPage via your name

THANK YOU for choosing to Walk for the Kitties!